



**INWES (International Network of Women Engineers and Scientists)  
ANNOUNCEMENT FOR THE 18<sup>TH</sup> ANNUAL GENERAL MEMBERS MEETING  
(AGM 18)  
via Zoom, December 18, 2022, 13:00, UTC**

Dear Members of INWES,

The 18<sup>th</sup> Annual General Meeting (AGM 18) for members will be held **via Zoom on Sunday 18th December , 2022, from 1:00 pm to 2:30 pm UTC .**

Please **register in advance** by clicking on: [https://inwes.zoom.us/meeting/register/tZMof-GgqjwoHtXr48fM6yFjy5iuiR3gP\\_wY](https://inwes.zoom.us/meeting/register/tZMof-GgqjwoHtXr48fM6yFjy5iuiR3gP_wY).

You will receive a confirmation email containing information about joining the meeting by 16th December, 2022.

If you wish to have voting rights, please make sure to register **no later than 15th December 2022.** If you are not able to attend the AGM in person you can use the above link to nominate a proxy to attend and vote on your behalf at the AGM **no later than December 15th 2022.** The proxy does not have to be an INWES member ( INWES Bylaw 4.12).

If you have problems registering or questions about the AGM please contact the secretary general at [info@inwes.org](mailto:info@inwes.org) or [mary.mwangi@inwes.net](mailto:mary.mwangi@inwes.net).

Following is the agenda for AGM 18. Additional reports will be sent to you via email before the AGM.

Please note that only members in good standing will be allowed to vote. Please make sure that you have received the membership invoice and completed your membership payment for the year 2022/2023.

**Mary Mwangi**  
INWES Secretary General  
[mary.mwangi@inwes.net](mailto:mary.mwangi@inwes.net)



**AGENDA for the ANNUAL GENERAL MEMBERS MEETING 18  
via Zoom**

**Time: 1:00pm-2:30pm, UTC**

**Venue: Zoom**

**1. Opening by the president**

1.1 Verification of quorum

1.3 Adoption of AGM 17 minutes (to be sent in advance)

**Motion AGM18-1**

*To adopt the AGM 18 agenda*

**Motion AGM18-2**

*To adopt the AGM 17 minutes prepared by the Secretary General and provided with the meeting documents.*

**Motion AGM18-3**

*To adopt the Financial statements prepared by the Treasurer and provided with the meeting documents.*



## **2. Report on INWES activities 2022 & Plans 2023**

- 2.1 President's Report
- 2.2 Past President's Report
- 2.3 Deputy President's Report
- 2.2 VPs Reports
- 2.3 Treasurer's Report
- 2.4 Secretary General's Report
- 2.5 Committee Reports
- 2.6 Regional Network Reports

## **3. Any other business (questions, comments, needs)**

## **4. End of Meeting**

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